

Elko County School District 2022-2023

Discipline Matrix

| Infraction | Grade Level | Applicable ECSD/NRS Code | 1st Violation | 2nd Violation | 3rd Violation | 4th Violation | 5th Violation | 6th Violation | 7th Violation |
|--|--------------------|---------------------------------|---|--|---|---|---|--|--|
| Bus Conduct and Citations (Minor) | K-12 | JCCC | Driver gives verbal warning to student by name. | Driver changes seat assignment of student. | Driver issues first written misconduct report. Parent conference or written notification to parent by administration. | Driver issues second written misconduct report. Student may be suspended from riding school transportation for 3 to 5 days (determined by administration). Parent conference to be held prior to reinstatement. | Driver issues third written misconduct report. Student will be suspended from riding bus minimum of 10 days by administration. Parent conference held prior to reinstatement. | Driver issues fourth written misconduct report. Student will be besuspended from riding bus minimum of 30 days by administration. Parent conference held prior to reinstatement. | Driver issues fifth written misconduct report. Student will be excluded from the bus for the balance of the year by administration. Parent conference and/or written notification. |
| Classroom/Activity Disruption, Inappropriate Speech (Minor) | K-12 | JDB, NRS 392.910 | D 1-3 days | PC, D 3-5 days | PC, ISS/OSS - 1-5 day | Progressive from previous step | | | |
| Dress Code Violation (Minor) | K-12 | JCD, JDB | Verbal Warning, Change Clothing | PC, D 1 - 3 days, Change Clothing | PC, ISS 1 - 3 days, Change Clothing | PC, ISS/OSS 1 - 5 days, Change Clothing | Progressive from previous step | | |
| EDV Policy - Use/Misuse by Pupils of Pager, Cell Phone, Electronic, or Digital Devices During Class/Passing Time ED violations are cumulative from 7th – 12th grades. (Minor) | K-12 | DBA, NRS 392.4637 | PC, Warning, Device Confiscated, parent/guardian notified, device returned to Parent/Guardian only. | PC, D 1 - 3 days, Device Confiscated & Returned to Parent/Guardian only. | PC, ISS/OSS 1 - 5 days, Device Confiscated & Returned to Parent/Guardian only, ED privileges lost for 90 school days. | PC, ISS/OSS 1 - 5 days, Device Confiscated & Returned to Parent/Guardian only, ED privileges lost for 180 school days, HDP notice. | Progressive from previous step | | |
| Cheating/Plagiarism (Minor) | K-12 | JDB NRS 392.461 | Determined by school site | | | | | | |
| Disregard for School Rules (Minor) Includes Public Display of Affection, Unacceptable School Behavior, Nuisance Item, Parking/Vehicle Violations (Minor) | 5th-12th | JDB | Verbal Warning | PC, D 1 - 3 days | PC, D/ISS 1 - 3 days | Parent Conference, D/ISS 3 - 5 days | Progressive from previous step | | |

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| Spassing (Minor or Major) Includes: Presence in unauthorized area Rule out: •Age/development level of the student; younger student behaviors may alternatively be captured in Disregard for School Rules, minor, as appropriate. • Other major prohibited behavior that more appropriately captures the behavior of the student. | 7th -12th | JDB, NRS 207.270, 393.410 | PC, Verbal warning | PC, D 1 - 5 days SRO Contact | PC, ISS/OSS, 1 - 5 days SRO Contact | PC, OSS 1 - 5 days SRO Contact | Progressive from previous step | | |
| Disregard for School Rules-Skipping Detention/ISS (Minor) | K-12 | JDB | D/ISS, 1 additional day added to total | PC, ISS 1 - 3 days | PC, ISS/OSS 1 - 3 days | PC, OSS 1 - 5 days | Progressive from previous step | | |
| Tardies (Minor) | K-12 | JDB | Determined by school site | | | | | | |
| Truancy (Minor) Habitual Truancy (Major) | K-12 | JBC, NRS 392.130, 392.140 | PC, D/ISS, 1 - 3 days SRO Contact | PC, D/ ISS, 1 - 5 days SRO Contact | PC, ISS 3 -5 days, TC, (NRS 392.140) - HT designation SRO Contact | Progressive from previous step SRO Contact | | | |
| Truancy - students over 18 (no citations issued) (Minor) | 9th-12th | JBC, NRS 392.130, 392.140 | PC, D 1 - 3 days SRO Contact | PC, D 1 - 5 days SRO Contact | PC D, ISS 1 - 3 days, HT designation, SRO Contact | PC, D, ISS 1 - 5 days, HT designation, SRO Contact | Progressive from previous step SRO Contact | | |
| Vehicle or Parking/Driving Violations | 9th-12th | JDB | Report to SRO | | | | | | |
| Impairing Health, Safety or Welfare of others (Minor or Major) This event type should be coded as a MAJOR behavior, unless the developmental stage of the student or a lower severity incident indicate that it would be more appropriately coded as a MINOR event type. | K-12 | JDB | D/ISS/OSS, 1 - 3 days | PC, ISS/OSS 1 - 3 days | PC, OSS 1 - 5 Days | Progressive from previous step | | | |
| Insubordination, Inappropriate Language to Staff (Major) | K-12 | JDB | PC, D/ISS/OSS 1 - 3 days | PC, ISS/OSS 3 - 5 days | PC, OSS 3 - 10 days | Progressive from previous step | | | |
| Theft (Major) | K-12 | JDB, NRS 205.0832 | PC, ISS/OSS 1 - 3 days, SRO's may file police report (restitution may apply). | PC, ISS/OSS 1 - 5 days SRO's may file police report (restitution may apply). | PC, OSS 5 - 10 days, SRO's may file police report (restitution may apply). | Progressive from previous step | | | |

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| Arson (Major or Minor) (Major This event type should be coded as a MAJOR behavior, unless the developmental stage of the student or a lower severity incident indicate that it would be more appropriately coded as a MINOR event type. | K-12 | NRS 205.005 | PC, D/ISS/OSS, May result in LTS depending upon severity. | PC/OSS/SRO/IR – up to 10 days pending investigation LTS 90+ days | | | | | |
| Use/Possession - Tobacco (Minor) | K-12 | JDB, Elko County Ordinance No. 01-2020, NRS 62 E.440 | PC, D/ISS 1 - 3 Days, SRO will issue citation | PC, ISS 3-5 Days, SRO will issue citation | PC, OSS 1-3 Days, SRO will issue citation | PC, OSS 3-5 Days, SRO will issue citation | PC, OSS 5-10 Days, SRO will issue citation | PC, OSS HD, LTS 90+ days, NRS 392.4655, SRO will issue | |
| Vandalism, Damage to School Property (Minor or Major) | K-12 | JDB, NRS 393.410 | PC, D/ISS/OSS 3 - 5 days, restitution, SRO will file a police report. | PC, ISS/OSS 5 - 7 days, restitution, SRO will file a police report. | PC, OSS 5 - 10 days, restitution, SRO will file a police report. | Progressive from previous step | | | |
| Bullying, Cyber-Bullying, Harassment, Verbal, Physical, or Sexual , Discrimination Based on Race (Minor or Major) | K-12 | JDA, JDAA, JDAB, NRS 388.122, 388.123, 392.463 | PC/D/ISS/OSS - 1-3 Days SRO Contact Complete ECSD Bullying and Cyber-Bullying Investigation Report. | OSS - 3-5 Days SRO Contact Complete ECSD Bullying and Cyber-Bullying Investigation Report. | OS - 5-10 Days SRO Contact Complete ECSD Bullying and Cyber-Bullying Investigation Report | PC/OSS - 10 Days SRO Contact Complete ECSD Bullying and Cyber-Bullying Investigation Report. - LTS Pending completion of investigation. NRS 392.4655 | | | |
| Gang Activities (Major) | K-12 | NRS 392.4635 | PC, D/ISS/OSS 3 - 5 days, SRO will file a police report. | PC, ISS/OSS 5 - 7 days, SRO will file a police report. | PC, OSS 5 - 10 days, SRO will file a police report. | PC, OSS 5 - 10 days, SRO will file a police report. | PC, OSS 10 days, Pending completion of investigation. SRO will file a police report, HDP, LTS Pending completion of investigation | | |
| Use/Possession of a Controlled Substance <i>alcohol is not a controlled substance</i> (Major) | K-12 | JDB, NRS 453.566 | PC, OSS 5 days, 3-day ALERT option, SRO will file a police report. | PC, OSS 10 days, SRO will file a police report. | PC, OSS 10 days, SRO will file a police report. | PC, OSS 10 days, SRO will file a police report. | PC, OSS 10 days, SRO will file a police report, HDP, LTS Pending completion of investigation 90+ days, NRS 392.4655 | | |

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| Use/Possession/Distribution of Alcohol (Minor) | K-12 | JDB, NRS 202.020 | PC, OSS 3-5 days, SRO will file a police report. | PC, OSS 5-10 days, SRO will file a police report. | PC, OSS 5-10 days, SRO will file a police report. | PC, OSS 5-10 days, SRO will file a police report. | PC, OSS 10 days, SRO will file a police report, HDP, LTS Pending completion of investigation 90+ days, NRS 392.4655 | | |
| <p>ince/Harm to Students (Major)</p> <p>Includes:</p> <ul style="list-style-type: none"> • Fighting • Hitting • Sexual Assault • Instigation/promotion of fighting or violence • Assault to students • Battery to students | K-12 | JDB, JDEAA, NRS 392.910, 203.010 | PC, OSS - 3 - 5 days Written Notification to parents, report to SRO, must develop behavior plan. | PC/OSS/SRO/IR – up to 10 days pending investigation, HDP, NRS 392.910 and 203.010 May file police report. | | | | | |
| Possession of Firearm or Dangerous Weapon (NRS 392.466 Mandated Disciplinary Procedures) (Major) | K-12 | JDB, JDDC, NRS 392.466, 202.265 | PC/OSS/SRO/IR Up to 10 days pending investigation, HDP - LTS 180 days, 392.4655, SRO will file a police report. | | | | | | |
| Sale of or distribution of a Controlled Substance (alcohol is a controlled substance) (NRS 392.466 Mandated Disciplinary Procedures) | K-12 | NRS 392.466 | PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS 90+ days, 392.4655, SRO will file a police report. | PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS Permanently expelled, 392.4655, SRO will file a police report. | | | | | |
| Violence Harm to Staff (NRS 392.466 Mandated Disciplinary Procedures) (Major) | K-12 | NRS 392.466 | PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS 90+ days, 392.4655, SRO will file a police report. | PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS Permanently expelled, 392.4655, SRO will file a police report. | | | | | |

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| <p>Habitual Discipline Problem- Threatened or extorted a pupil, a teacher, or other personnel employed by the school twice in one school year or student has a record of 5 suspensions within a school year. (NRS 392.466 Mandated Disciplinary Procedures) (Major)</p> | K-12 | NRS 392.466 | <p><i>Will develop a behavior plan</i> before deeming a student habitual</p> | <p>PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS May be suspended for 90- days, 392.4655, SRO will file a police report.</p> | | | | | |
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***School Administration has the authority to determine the appropriate consequences which may, in certain situations, deviate from the above list of progressive consequences.**

Restorative Behavior Procedure: Any student who has reached the point of suspension following the discipline matrix (ISS or OSS) **MUST** have a behavior plan in place before a suspension can occur. This **DOES NOT** apply to disciplinary instances where an OSS is mandated on the first offense. A behavior plan must be created for a student following any suspension event. (SB89)

- Only students who are at least 11 years old may be removed from a school, suspended, or expelled, with the following exceptions:
 - o A general education student in possession of a firearm or dangerous weapon (NRS 392.466.3), or
 - o Under extraordinary circumstances, in which case a school may request an exception to this prohibition from the district Board of Trustees (NRS 392.466.9, NRS 392.467.1).
- District Superintendent Modification of Suspension or Expulsion
- A district superintendent may, for a good cause shown in a particular case in that school district, allow a modification to a suspension or expulsion made pursuant to sections 1-5 of NRS 392.466, if such modification is set forth in writing. If the superintendent determines that a plan of action based on restorative justice may be used successfully, the superintendent must allow the modification (NRS 392.466.7).

Definition of Abbreviations

IR - Investigation Report: Must be sent to Central Office as soon as possible. We have 10 days from the first day of suspension to conduct a hearing if the parent appeals the suspension.

ED – Electronic Device (includes cell phones, MP3 players, handheld games, computers, etc.)

HDP - Habitual Disciplinary Problem: A classification of student behavior in NRS 392.4655 that results in a 90 – school day or more, long term suspension. The administration of a school **may** deem a student enrolled in the school a “Habitual Disciplinary Problem” if the school has written evidence to support the designation.

HT – Habitual Truant: A student who has received his/her third truancy referral, citation, or notice.

ISS - In-School Suspension: Student removed from regular classes and placed in an ISS room with supervision for the entire day. Classroom teachers will be notified of students serving ISS and will deliver class work to the ISS supervisor.

JBB, JCD, JBB, etc. - Elko County School District Policies

D - Detention

NRS - Nevada Revised Statutes: Nevada state law statutes.

OSS - Out of School Suspension: Student is removed from campus and prohibited from coming back on to campus for any reason or attending any school sponsored activities for the duration of the OSS. When a student is assigned OSS it is required that a conference between the parent and administration take place either before the student leaves the campus or before the student returns to the campus.

PC - Parent Contact: Parents will be contacted whenever a discipline referral is received by administration. Contact may come via phone, email, or face-to-face conference depending on the severity of the situation.

TC – Truancy Citation: Issued by School Attendance Officer after being labeled a habitual disciplinary problem for every truancy thereafter. Truancy Court will be assigned after a citation is issued.

LTS - Long-term Suspension

Minor Infraction - Infraction that will typically not result in an OSS on first offense.

Major Infraction - Infraction that may result in OSS on the first offense or result in a LTS following discipline matrix.

NRS

* NRS 392.4655 Except as otherwise provided in this section, 1. a principal of a school **may** deem a pupil enrolled in the school a habitual disciplinary problem if the school has written evidence which documents that in 1 school year:

(a) The pupil has threatened or extorted, or attempted to threaten or extort, another pupil or a teacher or other personnel employed by the school **two or more times or the pupil has a record of five suspensions from the school for any reason**; and

(b) The pupil has not entered into and participated in a plan of behavior.

* NRS 392.466 Suspension or expulsion of pupil for battery on employee of school, possession of firearm or dangerous weapon, sale or distribution of controlled substance or status as habitual disciplinary problem; limitations for pupils with disabilities.

1. Except as otherwise provided in this section, any pupil who commits a battery which results in the bodily injury of an employee of the school or who sells or distributes any controlled substance while on the premises of any public school, at an activity sponsored by a public school or on any school bus **must**, for the **first occurrence**, be **suspended** from that school, although the pupil may be placed in another kind of school, *for at least a period equal to one semester* for that school. For a **second occurrence**, the pupil must be **permanently expelled** from that school.

2. Except as otherwise provided in this section, any pupil who is found in **possession of a firearm or a dangerous weapon** while on the premises of any public school, at an activity sponsored by a public school or on any school bus **must**, for the **first occurrence**, be **expelled** from the school **for a period of not less than 1 year**, although the pupil may be placed in another kind of school for a period not to exceed the period of the expulsion. For a second occurrence, the pupil must be permanently expelled from the school.

3. Except as otherwise provided in this section, if a **pupil is deemed a habitual disciplinary problem** pursuant to NRS 392.4655, the pupil **may** be suspended from the school **for a period equal to at least one semester** for that school.

4. If the pupil is expelled, or the period of the pupil's suspension is for one school semester, the pupil **must**:

(a) Enroll in a private school pursuant to chapter 394 of NRS, be homeschooled; **or**

(b) Under NRS 392.466, student will be provided placement in a different school as selected by the District, enroll in a program of independent study provided pursuant to NRS 389.155 for pupils who have been suspended or expelled from public school or a program of distance education provided pursuant to NRS 388.820 to 388.874, inclusive, if the pupil qualifies for enrollment and is accepted for enrollment in accordance with the requirements of the applicable program or

7. Any pupil in grades 1 to 6, inclusive, except a pupil who has been found to have possessed a firearm in violation of subsection 2, may be suspended from school or permanently expelled from school pursuant to this section only after the board of trustees of the school district has reviewed the circumstances and approved this action in accordance with the procedural policy adopted by the board for such issues.

8. A pupil who is participating in a program of special education pursuant to NRS 388.520, other than a pupil who is gifted and talented or who receives early intervening services, may, in accordance with the procedural policy adopted by the board of trustees of the school district for such matters, be:

(a) Suspended from school pursuant to this section for not more than 10 days. Such a suspension may be imposed pursuant to this paragraph for each occurrence of conduct proscribed by subsection 1.

(b) Suspended from school for more than 10 days or permanently expelled from school pursuant to this section only after the board of trustees of the school district has reviewed the circumstances and determined that the action is in compliance with the Individuals with Disabilities Education Act, 20 U.S.C. §§ 1400 et seq.

9. "**Dangerous weapon**" includes, without limitation, a blackjack, slungshot, billy, sand-club, sandbag, metal knuckles, dirk or dagger, a nunchaku, switchblade knife or trefoil, as defined in NRS 202.350, a butterfly knife or **any other knife described in NRS 202.350, or any other object which is used, or threatened to be used, in such a manner** and under such circumstances as to pose a threat of, or cause, bodily injury to a person.

NRS 200.481 - "Battery" means any willful and unlawful use of force or violence upon the person of another.

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